June 12, 2017

May 30, 2024

То:	Superintendents of Public Schools
	Public School Directors of Special Education
	Superintendents of Special Act School Districts

From: Todd Harrigan

Subject: Submission of the 2024-25 Grant Application & Budget Documents for Individuals with Disabilities Education Act (IDEA) Part B Section 611 and Section 619 Federal Funding for the Education of Students with Disabilities.

Application materials and budget documents (FS-10 form) for section 611 and section 619 IDEA Grants are due to the State Education Department (SED) by July 1, 2024. The <u>2024-25 IDEA</u> <u>Grant Application Forms</u> are available online along with the <u>budget forms</u>.

In accordance with federal rules, local educational agencies (LEAs) may not obligate funds for a proposed federal grant project until the application form and budget documents have been received by SED in a substantially approvable form (see Page 1 for definition).

If you have any questions about the Application, please contact the Administrative Support Group at (518) 486-4662 or email at <u>IDEA@nysed.gov</u>

An original signed Application and three original signed FS-10 Budgets are due by July 1, 2024.

New York State Education Department (NYSED) will continue to accept application/budget submissions after the due date.

Please note: An applicant may not obligate funds for a proposed federal grant until the Application and Budget (FS-10) have been received by the NYSED in a substantially approvable form.

Applicants must submit the following to be substantially approvable. Please use this as a check list to ensure that all materials have been submitted and are substantially approvable:

The

with

of the

This is necessary if the LEA must expend a proportionate amount of its IDEA, Part B funds on special education services to students with disabilities parentally placed in nonpublic elementary and/or secondary schools in their district. Please note that the items and costs represented on the Parentally Placed Worksheets must be reconcilable to their corresponding grants. Additional technical assistance regarding Parentally Placed can be found in the IDEA Grant Application Guidance

and (if applicable) with an (in Blue Ink). LEA's must submit the updated FS-10 form that includes the revised

NYSED was required to complete the updated GEPA 427 Form as part of New York's Annual

<u>34 CFR 300.203(a)</u> - Defines LEA MOE for IDEA, Part B as follows: "Funds provided to an LEA under Part B of the Act must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year."

<u>34 CFR 300.203(b)</u> - Requires NYSED to ensure that the LEA spent (for that purpose) at least the same total or per capita amount of local funds only or the combination of state and local funds. In other words, an LEA that accepts IDEA, Part B funds is required under IDEA, Part B to expend, for services to students with disabilities, at least an amount equal to 100% of the state and/or local funds it expended on students with disabilities during the previous year. Federal law provides four methods of demonstrating compliance (or "maintaining effort"), as described in the Methods of Determining Compliance section.

In awarding grant funds for education purposes, the federal government does not intend for LEAs to use federal funds as the primary means of providing services to students with disabilities. The LEA agrees when it accepts the IDEA, Part B funds that it will expend nonfederal (that is, state and local) funds in accordance with two federal fiscal accountability requirements: (i) supplement, not supplant, and (ii) MOE.

The supplement not supplant provision of IDEA, Part B <u>34 CFR 300.202(a)(3)</u> mandates that state and local funds may not be diverted to other purposes simply because federal funds are available. The MOE requirement ensures, moreover, that the LEA continues to expend its state and/or local funds at the same level from year to year, either in the aggregate or on a per-pupil basis, instead of limiting services to what can be provided using federal dollars.

To establish its eligibility to receive an IDEA grant award for fiscal year 2024-25, and subsequent years, the LEA must budget, for the education of students with disabilities, at least the same total or per capita amount from either of the following sources as the LEA spent for that purpose from the same source for the most recent prior year for which information is available:

(i) Local funds only.

(ii) The combination of State and local funds.

This results in four possible ways an LEA may demonstrate MOE:

1. At least the same total combined amount of state and local funds is budgeted as the LEA expended on the education of students with disabilities the previous fiscal year.

3. At least the same student per capita amount from state and local funds is budgeted as the LEA expended on the education students with disabilities the previous fiscal year.

4. At least the same student per capita amount from local funds only is budgeted as the LEA expended on the education students with disabilities the previous fiscal year.

The LEA needs to only meet one of the four tests to ensure eligibility.

To determine if your LEA is identified as Needs Assistance, Needs Intervention or Needs Substantial Intervention please visit <u>New York State IDEA Determination</u>

CEIS and the voluntary reduction of MOE provision are interconnected. <u>34 CFR 300.226(a)</u> states the amount set aside for CEIS must include the amount used for voluntary MOE reduction. At the same time, <u>34 CFR 300.205(d)</u> states the amount an LEA uses for CEIS shall count toward the maximum amount the LEA may voluntarily reduce the level of its expenditures for MOE. This interconnection may be because both provisions are diverting the use of federal funds (CEIS) or state and local funds (MOE reduction) away from providing services to students with disabilities for other uses.

The decisions an LEA makes about the amount of funds it uses for one purpose affects the amount it may use for the other.

Otherwise the use of funds for CEIS could prohibit a later decision to voluntarily reduce MOE, as illustrated in 34 CFR, Appendix D to Part 300.

In summary, the rule for using funds for CEIS MOE is as follows:

• If the LEA is either setting aside funds for CEIS or voluntarily reducing its MOE (but not doing both), it is unnecessary to consider the interconnection between CEIS and MOE. For CEIS, the LEA may set aside up to 15% of its IDEA-B allocation (Section 611 and Section 619 funds. For MOE, the LEA may voluntarily reduce its level of expenditures by up to 50% of any increase from the prior year to the current year's IDEA-B allocation.

• If the LEA is both setting aside funds for CEIS and voluntarily reducing its MOE, the LEA should determine which amount is the lesser: the amount available for CEIS set-aside, or the amount available for voluntary MOE reduction.

For further guidance please visit our website <u>IDEA Grant Guidance</u> under the Maintenance of Effort (MOE) Exceptions and Adjustment Guidance section

Version 1.4 of the Calculator must be used to complete the 2024-25 Eligibility Standard.

LEAs submit their LEA MOE Calculator for 2024-25 Eligibility Standard until their previous years Calculator requirements have been approved. The reason for this requirement is that the determination if a LEA meets the 2024-25 Eligibility Standard is based on their previous years Calculator requirements.

If an LEA needs their most recent approved LEA MOE Calculator, please email this request to idea@nysed.gov

LEAs are notified by e-mail once their LEA MOE Calculator submission is approved.

To complete the LEA MOE Calculator for the please complete/review the following TABS.

- Cell B1 is a drop-down box. Please make sure to select Eligibility.
- Please make sure to complete the information for Eligibility.

Cell B1 -LEA inputs their Projected Child Count. This is the number of students with disabilities your LEA plans to provide special education and relates services according to an IEP or service plan in place.

Cells A5-

1) . - If a LEA has any allowable Exception(s) and/or Adjustment please complete the information as applicable. Please note the Eligibility Standard is in Columns A-F. Do not complete any information for the Compliance Standard located in columns H-M.

Please Note: For planning purposes its highly encouraged that LEAs include all Exceptions known at the time this requirement is completed. Exceptions that are included in the Eligibility section would be moved to the Compliance section for the same school year if information is still accurate.

After you have completed all the information for your LEA, please review tabs and to make sure your LEA has met MOE.

NYSED strongly recommends that an LEA completes all the information for each four methods to meet MOE, but a LEA only needs to meet MOE for one method to comply with the requirement.

Once completed, please submit your LEA MOE Calculator to <u>idea@nysed.gov</u>. In the subject line please write and your ".

For guidance on the LEA MOE Calculator and other MOE Guidance, please visit the <u>IDEA Grant</u> <u>Application Guidance</u> and the <u>Electronic Code of Federal Regulations</u> Pursuant to NYS section 4410-b of the Laws of 2005, LEAs are required to disburse funds to ASEPs for students with disabilities who were receiving services as of the first Wednesday of October (commonly known as BEDS Day).

: A LEA may choose to use State, Local or Federal IDEA Part B 611 and 619 funds, in whole or in part, to meets its obligation under section 4410-b of the Education Law.

: To assist LEAs in determining the appropriate amounts due to ASEPs under NYS Education Law §4410-b, please review the <u>minimum per student</u> <u>amounts</u>. Approved Out-of-State Providers should also receive funding from the LEA that was the last school district of residence for students with disabilities by the courts.

In accordance with Chapter 437 the Laws of 2005, LEAs must pay an amount equal to one-third of their posted section 611 and section 619 minimum per student amount to ASEPs for preschool students with a disability who are provided related services only. : Any municipality which operated an approved special education itinerant services (SEIS) program prior to July 1, 2003 for preschool students with a disability who were provided related services only is eligible for a full (100 percent) section 611 and section 619 minimum per student amount for each child. Counties that fall under this exception are: and for a for additional information, please

visit the Federal Allocations for Special Education.

: As a condition for receipt of 2024-25 IDEA, Part B funds, the chief school/administrative officer of an LEA must indicate whether the LEA proposes to provide its required allotment of funds to ASEPs serving its students with disabilities ages 3-21 under NYS section 4410-b using IDEA Part B, State or Local district funds on page 8 (LEA Certification for the Payment of Funding to ASEPs as Required by Education Law Section 4410b) of the application.

: LEAs using IDEA Part B sections 611 and/or 619 funds to make payments to ASEPs under NYS section 4410-b should enter into a legal agreement with each ASEP which has students with disabilities between the ages of 3-21 attending on BEDS Day.

: Funding amounts are available to ASEPs under NYS section 4410-b in an amount equal to their proportional share of federal funds allocated to the LEA, based on the number of students with disabilities who were served in ASEPs on BEDS Day. IDEA funds may not be used to cover costs that are also covered by tuition rates (as established by the Rate Setting Unit, under laws 4410, 4408 and 4402).

If the LEA has been identified by SED for disproportionality by race/ethnicity in the identification, classification, placement and/or for disciplinary actions for students with disabilities pursuant to section 618(d) of the IDEA 2004, it is required to ______

Any LEA that utilizes funds for CCEIS or CEIS, whether they are mandated via identification of disproportionality, or choose to do so voluntarily, are required to submit a

(Pages 9-13 of the Application)

for , where relevant.

CEIS expenses may be budgeted section 611, in whole, if the amount allocated is equivalent to the combined 15 percent re-direct of both sections 611 and 619

Items listed on the CCEIS or CEIS Calculation Worksheet for both 611 and 619 grants must be clearly marked as CCEIS or CEIS expenditures on the LEAs FS-10 budget submissions.

Please note: Section 619 funds must be limited to direct or indirect services to kindergarten age students who are not yet identified as eligible for special education and related services.

Additional technical assistance on CCEIS or CEIS can be found here: <u>IDEA Grant Application Guidance</u>

All changes to your approved CCEIS worksheet and budget require the completion and approval of the CCEIS Amendment Worksheet. The form including instruction can be found in at IDEA Grant Application Guidance

Every school year, each public-school district must expend a proportionate amount of its IDEA, Part B funds on special education services to students with disabilities parentally placed in nonpublic elementary and secondary schools in their district:

For school-age students, an amount that is the same proportion of the LEA's total subgrant under section 611 of IDEA, Part B as the number of nonpublic school-age children with disabilities residing in its jurisdiction is to the total number of school-age children with disabilities in its jurisdiction 34 CFR 300.133(a)(1)

300.

No funds under IDEA, Part B may be used for repairs, minor remodeling, or construction of nonpublic school facilities. <u>34 CFR 300.144</u>

Any LEA that is required to utilize a portion of their IDEA funds for Parentally Placed are required to submit a (Page 14 of the Application) for

, where relevant.

To view the LEA's federal proportionate share of section 611 and/or section 619 funds the LEA received for the 2023-24 school year, please visit the <u>Federal Allocation for Special Education</u>.

Charter Schools are required to adhere to the provisions of the New York Charters Schools Act of 1998 in Part 119 of the Regulations of the Commissioner of Education. Charters schools must also adhere to requirements under Section 76.788 of the Education Department General Administrative Regulations (EDGAR). Also, applicable to Charter Schools are the requirements prescribed in Individuals with Disabilities Education Act (IDEA, Part B), including provisions related to teacher

)u(e)3.9481)3.pr#paration)-and certifydation can Haloan cata apletion 251.4pe (ci)4 pollitikai fantiatea bi appole Ste (ch)(e)319-4080045(, i) ar 2 (c

: Include only those staff members that are employees of the District (Teachers and Licensed Professionals).

One Full-Time Equivalent () equals one staff member working an entire week, for each week of the project. Express partial FTE's in decimals and round to the nearest two decimal places.

: A 10-month employee, such as a Special Education Teacher, would be considered 1.0 FTE if the teacher were employed for the entire 10-month program. A 12-month employee, such as Administration or Support Staff, would also be considered as 1.0 FTE if employed for the entire 12-month program. It is important to always factor in the length of the project relative to the type of employee included in the budget.

An employee may fall under different categories of the grant, and be included in both 611 and 619 grants, but may never excTT2 1 Tf(n(oye)4c1)-4 (t)-2 Ttpou1]TJ0 (8/MCID 15)4 (m)-1

: Include consultants, rentals, tuition and other contractual services (Please note that licenses and leases do not fall under Purchased Services as those are "items" you are purchasing).

Provide a description of the purchased services, including as applicable, use of federal IDEA Part B^1 Funds to Approved Special Education Providers (ASEPs) or Other Professional Services/Consultants.

Provide a complete, detailed list of all ASEP's who are providing services to students with disabilities including the name of the ASEP, the number of students with disabilities receiving services from that ASEP and express the cost as "X students at (per pupil minimum)". Please note that the Per Pupil Minimum (PPM) establishes the minimum amount that has been allocated via flow-through funding to ASEPs and iesw T* [(M)t

readers, etc. If items to be purchased are not exclusively for use by students with disabilities, such as technology used in an integrated classroom, then only a prorated portion of IDEA funds can be utilized towards the cost of those items. This portion is based on the percentage of students with disabilities (e.g. five students with disabilities in an integrated class of 20 students would allow 25 percent of the cost of a purchased item to be funded via the IDEA Grant).

For additional information on allowable cost please see

Include pupil transportation, conference costs and travel of staff between instructional sites; usage of funds to cover basic commuting costs of staff is not . Specify agency approved mileage for travel by personal car or school-owned vehicles; Please visit the <u>US</u> <u>General Services Administration</u> for federal mileage rate.

A description of the proposed travel, including the

The is calculated by summing all the subtotals (Codes 15, 16, 40, 45, 46 and 80), _______ under Article 89 and Article 81 of the Education Law (when applicable) and proposed contract expenditures more than \$25,000.

Please note that the Indirect Cost subtotal entered Code 90 may be than the Total Indirect Cost as calculated by multiplying the and the . The Total Indirect Cost amount is a threshold that cannot be exceeded but may be budgeted at less than the maximum allowable amount.

Questions regarding the Indirect Cost Rate should be directed to Grants Finance at. (518) 474-4815.

Services provided by BOCES.

Consultant services purchased from a BOCES must identify the name of the BOCES and the specific services purchased.

: Include salaries, associated employee benefits, purchased services, supplies and materials relating to the alterations to the existing sites. A description of the project and its relevance to special education must be provided.

Please note while individual requests will be reviewed on a case by case basis, NYSED strongly <u>discourages</u> any proposed remodeling expenditures through IDEA funding. Please utilize local funds to address any building modifications and allocate IDEA funding elsewhere in the grant accordingly.

disabilities with a Include Equipment to be purchased in support of the needs of students with of .

A description of proposed purchases including, quantity, unit cost and total expenditure must be included.

Please note that equipment records (appropriately labeled) are required to be maintained and should include a distinct serial or other identifying number, source, acquisition cost and date.

Note that <u>packs of items</u>, such as a ten-pack of laptops costing \$5,000 would <u>not</u> fall under this code, since the per unit cost would be \$500 as there are ten items in the single pack.

SED may choose not to allocate funds to an LEA which does not meet these eligible recipient criteria. If so, SED must, in the alternative, arrange for the allocation of such funds for use by other appropriate LEAs to meet the needs of eligible students.

LEAs which fail to apply are at an increased risk of losing access to funding. Late submissions of applications may result in delays of approval and payment of federal funding.

Omissions, lack of detail and late submissions of Applications may result in delays in receipt of approval and subsequently to payments under these federal programs. For this reason, SED requests that all IDEA budgets for sections 611 and 619 be submitted by the application deadline (July 1st of the current year) and that budgets be as expressive and clear as possible in their descriptions of expenses.

Once the application is approved by the program office, the individual budgets for both the 2023-24 IDEA, Part B section 611 and section 619 CID (o)-4 (f)-1 (w 1.26 01 Tw 1.26 0 T8 61(bo(t)-2 (s)-1 (3k (n

Please follow the instructions printed on page 1 of the FS-10 budget and FS-10-A amendment forms with the following understandings:

A separate FS-10 must be completed for each fund (sections 611 and 619). Enter the source of funds budgeted on the first line of page 1 of the budget form. Enter the appropriate project number on the budget summary page of each FS-10 form.

Pursuant to NYS section 4410-b, LEAs must provide funding to ASEPs, on a per pupil basis, up to the number of students with disabilities placed in the program by the LEA on BEDS Day. Upon receipt of SEDCAR-1 forms, LEAs must also disburse funds to SED-approved out-of-State private schools if the LEA was the last school district of residence for students with disabilities when placed there by the courts (Article 81). Each ASEP eligible to receive such funds will have that information reflected as a one-line/PetMfy(ord)(Dodi) Td[((PurchasedIISeTBERS) 2and/6d[(a)de(pf9)-accord)3 (6((c)))

Pursuant to the federal IDEA 2004 and section 4410-b of the Education Law, NYSED must allocate all IDEA Part B flow-through funds to LEAs, and the LEAs may choose to use a portion of such funds to meet their Education Law section 4410-b obligation by appropriately allocating funds to ASEPs.

The per student funding amount each LEA must pay to each eligible ASEP pursuant to Education Law section 4410-b through State, local or federal IDEA Part B section 611 and section 619 funds is calculated by the LEA based on data reported by the LEA in the new Student Information Repository System (SIRS) for BEDS Day 2022 and the ASHEP Request for IDEA Vendor Funding (SEDCAR-1) forms received from ASEPs by March 1, 2023

Please visit the NYSED website for the following:

Posted amounts of LEA IDEA, Part B section 611 and section 619 per student funding amounts; and

<u>Commonly asked questions</u> regarding allocation and flow-through funding of IDEA, Part B funds.

: Whenever this document refers to the use of IDEA, Part B section 611 and section 619 funds to provide funding to ASEPs or to per student funding to ASEPs, LEAs are required to disburse State, local or federal funds in amounts equivalent to the <u>federal allocation amounts</u> attributable to students enrolled in ASEPs; at "Minimum Per Pupil Allocation Amounts of IDEA Federal Funds for Each District". <u>At the discretion of each LEA, such disbursements may be made</u> using federal, state, or local funds or a combination of each.

In addition, section 4410-b of the NYS Education Laws (NYS §4410-b) requires LEAs to make payments of funds to ASEPs using local funds if the LEA does not apply for federal funds under section 611 and section 619 or chooses to do so. The amount of funding to be provided to each ASEP is equivalent to the same amount the LEA is required to pay had the LEA applied for the full amount of IDEA Part B section 611 and section 619 funds for which it was eligible.

Pursuant to federal and State statutes, the initial budgets for the 2023-24 IDEA, Part B section 611 v0 81(F)6 (e)4 (o)F)6 (ogr)3 attaonl ng a Ston and section 619 sub-grant programs may include an amount to be disbursed to each eligible ASEP serving students with disabilities. Please visit the Federal Allocations for Special Education for the per student funding amounts to ASEPs; at "Minimum Per Pupil Allocation Amounts of IDEA Federal DFUirQss(fb)1E(2):440EStf ((acDS)(hgt))SSM)(b) ((s))-2 (a))4 (acd)(b))34(p)GFs EDIse(ts)(-11 ((acd))-2)(a))4 (acd)(b))44(p))44(acd)(b))44(acd)

Flow-through funds may be used for the necessary and reasonable excess costs incurred for the provision of special education services to students with disabilities in accordance to their Individualized Education Program (IEP) that are not also reimbursed through the tuition rate. These services may include nonacademic and extracurricular activities and support required to ensure participation of students with disabilities per <u>34 CFR 300.107</u>. Examples of allowable and non-allowable expenditures can be found in Appendix D.

To reduce administrative burden and facilitate budgeting for LEAs and for ASEPs, the following information will be posted on the <u>Special Education Budget and Finance webpage</u>. This site will contain links to the other sites that contain information regarding IDEA, Part B.

Each LEA's allocations for 2024-25 IDEA, Part B section 611 and section 619 final allocation, will be posted and available for viewing under Federal Allocations by scrolling down and clicking on Final Notices of Allocations under IDEA, Sections 611 and 619 School Year . This posting will include the LEA name, BEDS code, allocation amounts, and the total resident student counts of children with disabilities. The student count should be divided into the allocation for the section 611 and section 619 sub-grant projects to calculate the minimum per student funding amount due to ASEPs for each project. : the per student funding amount for ASEPs remains the same if the LEA chooses to pay ASEPs using IDEA section 611 and section 619 sub-grant funds and/or local funds.

(a) Acquisition of real or personal property On the date on which the State or sub-grantee

S

Allowable?

Allowable?	Budget Item	Special Requirements or Additional Information
	training or policy development conducted by an attorney.	IDEA funds may be used also for the costs of an attorney providing consultation regarding the development of the LEA's special education policies and procedures. For the policy consultation cost to be allowed, it must be itemized on the invoice as separate from district-wide policy development.
	AUDIT COSTS: Costs associated with contracting independent auditors.	The costs of auditing the IDEA as required by OMB Circular A-133 Single Audit Act are allowable. Only the costs for the IDEA portion of the Single Audit may be charged to IDEA funds. Audit costs related to state aid or Medicaid are not allowed as direct costs on the IDEA grants.
	AUDIOLOGIST: Salary and benefits of staff employed by an LEA as well as private vendor contracted staff.	
	AUTOMATIC DOOR OPENERS: Purchase and installation.	Allowed if necessary to provide access to a student with a disability.
	BUS PURCHASE, LEASE or RENTAL: Vehicle purchase or lease, insurance, repair, and maintenance. See also TRANSPORTATION COSTS – SPECIAL EDUCATION	Vehicles may be used only for special education-related activities. This includes transporting students to and from school if the student's IEP requires specialized transportation. Vehicles purchased with IDEA funds may also be used to transport students during the school day if related to their special education and related services. Vehicles may also be used by special education staff. These restrictions apply even if only a portion of the vehicle cost is covered with IDEA funds. LEAs must receive prior approval from DESE to use IDEA funds for capital equipment.

Allowable?	Budget Item	Special Requirements or Additional Information
		with Section 504 and ADA requirements are not allowed. Only the costs of making a room accessible or costs specific to the delivery of special education programs can be charged to the IDEA grant.
		LEAs must receive prior approval from NYSED to use IDEA funds for construction.
I	CONSULTATION – NOT DIRECT	1

STUDENT SERVICES: Costs

a(d)2. 0 Td(C)-10.6 (o)-16.6 Tw 4.315 e(i)2.7c)12 ((n)5.2 ted(f)2.7w(c)12 (1 Tc 0.0 Tc -0.01(ts)12.6 (o)- (r)14

Allowable?	Budget Item	Special Requirements or Additional Information
		administrator is providing special education support and is appropriately licensed (

Т

All	owa	bl	e?
-----	-----	----	----

All	owal	ole?
-----	------	------

d 124.38 28 tt-\$(io-\$(in 20)6)-\$Pas tr \$(ior6015);(in 662); if 60)1046-\$(iu)2011; if



Allowable?	All	lowab	le?
------------	-----	-------	-----

Special Requirements or Additional Information

special education programs. Costs are allowed under limited circumstances. students with disabilities; and it must be a required part of students' placem 5825 and pcalc 0.003 ry (t)51 Tc0.0.2 41 Tw 6.022 0 Tc

Budget Item	Special Requirements or Additional Information
PRIVATE PLACEMENT TUITION: Tuition for placement of a student in a non-public facility by an LEA to provide a student with FAPE.	Generally, tuition is allowed if charged for a placement made by an LEA to provide a student with FAPE. The services must be provided consistent with an IEP, at no cost to parents, and under the supervision of the LEA.
PROFESSIONAL DEVELOPMENT: Costs associated with registration fees, travel, conference	Registration fees, travel, and conference expenses associated with special education in-service training of regular education and special education staff are allowable costs.
expenses, and providers.	Registration fees, travel, and conference expenses associated with any professional development provided to special education staff is allowed (such as training on core curriculum). The amount charged to the IDEA grant should be prorated by the number of special education staff attending.
PSYCHOLOGIST – SCHOOL- BASED SERVICES: Salary and benefits of staff employed by an LEA.	Costs must be IEP-driven or related to the evaluation of a student. Only the actual time spent supporting special education is allowed.
	If the position is not dedicated 100% to special education, then the psychologist must document their work with personnel activity reports as required by OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (<u>2 CFR Part 200</u>).
	Costs associated with day-to-day services provided to all students are not allowed.
PSYCHOLOGISTS – STUDENT EVALUATIONS: Private vendor contracted costs.	IDEA funds can pay for the costs of outside evaluations done by private vendor psychologists for purpose of child find, evaluation, or reevaluation.
PUBLIC PLACEMENT TUITION: Tuition for placement of a student in a public agency by an LEA to provide a student with FAPE.	Generally, tuition is allowed if charged for a placement made by an LEA to provide a student with FAPE. The services must be provided consistent with a student's IEP, at no cost to parents, and under the supervision of an LEA.
READING and READING INTERVENTIONS TEACHER: Salary and benefits of staff	Salary and benefits are allowed for the time that the reading intervention teachers are providing dedicated specialized reading instruction consistent with a student's IEP.
	PRIVATE PLACEMENT TUITION: Tuition for placement of a student in a non-public facility by an LEA to provide a student with FAPE. PROFESSIONAL DEVELOPMENT: Costs associated with registration fees, travel, conference expenses, and providers. PSYCHOLOGIST – SCHOOL- BASED SERVICES: Salary and benefits of staff employed by an LEA. PSYCHOLOGISTS – STUDENT EVALUATIONS: Private vendor contracted costs. PUBLIC PLACEMENT TUITION: Tuition for placement of a student in a public agency by an LEA to provide a student with FAPE. READING and READING

ialTJ ELATeialTJ V S6Ge (iali)1lue

Allowable?

Allowable?

Allowable?	Budget Item	Special Requirements or Additional Information
	TEACHERS – REGULAR EDUCATION: Salary and benefits of staff employed by an LEA.	Regular education teachers may be paid to attend special education in-service activities and IEP meetings. If the teacher is paid with special education funds, then the individual must document their work with personal activity reports required by OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 <u>CFR Part 200</u>). Instructional costs of regular education teachers are not allowed.
	TECHNICAL COLLEGE CLASSES for STUDENTS WITH IEPs: Cost of	

Allowable?

NYS Education Department	NYS Education Department
P-12: Special Education Quality Assurance	P12: Special Education Quality Assurance
2A Richmond Avenue	89 Washington Avenue, Room 309 EB
Batavia, New York 15020	Albany, New York 2234
(585) 344-2002	(518) 486-6366
Marie Proudman, Regional Supervisor	Sean Dwyer, Regional Supervisor
Marie.Proudman@nysed.gov	Sean.Dwyer@nysed.gov
NYS Education Department	NYS Education Department
P-12: Special Education Quality Assurance	P-12: Special Education Quality Assurance
Hughes State Office Building	Perry B. Duryea State Office Building
333 E. Washington Street, Suite 210	Room # 2A-5
Syracuse, NY 13202	250 Veterans Memorial Highway
(316) 428-4556	Hauppauge, NY 11788
(316) 428-4556 Karen Volpi, Regional Supervisor	Hauppauge, NY 11788 (631) 952-3352
	11 0

1. For general policies, procedures, and information please contact the Administrative Support Group at (518) 486-4662. If you prefer, you may also e-