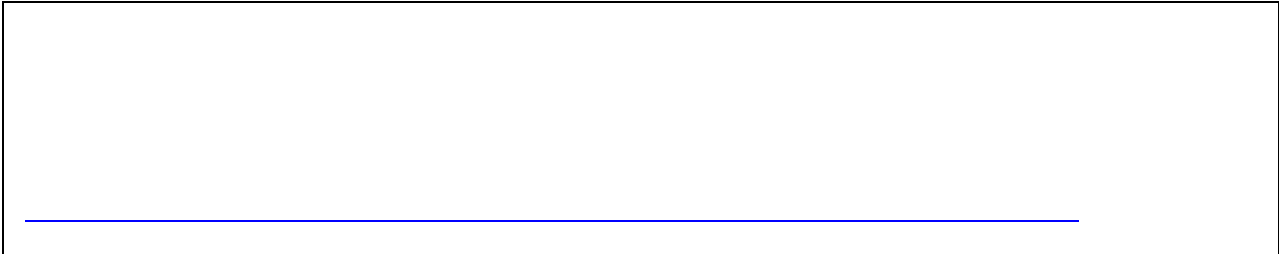


**Guidance to Complete the LEA MOE Calculator for the 2018-19 Eligibility Standard**

LEAs **MUST NOT**

A large empty rectangular box with a black border. A blue horizontal line is drawn near the bottom edge of the box, extending across most of its width.

After you have completed all the information for your LEA please review tabs **TAB 15. 18-19 MOE** and **TAB 4. Multi-Year MOE Summary** to make sure your LEA has met MOE.

NYSED strongly recommends that an LEA completes all the information for each four methods to meet MOE, but a LEA only needs to meet MOE for one method to comply with the requirement.

Once completed, please submit your LEA MOE Calculator [idea@nysed.gov](mailto:idea@nysed.gov). In the subject line please write **2018-19 MOE Eligibility** and your **“LEA NAME”**.