



**THE STATE EDUCATION DEPARTMENT/THE UNIVERSITY OF THE STATE OF NEW YORK**

**CHARTER SCHOOL OFFICE**

5N EB Mezzanine, 89 Washington Avenue, Albany, NY 12234

Tel. 518/474-1762, Fax 518/474-3208, [charterschools@nysed.gov](mailto:charterschools@nysed.gov)

To: School District in which the Charter School is located and the Public and Nonpublic Schools in the Same Geographic Area as the Charter School. See Charter School and District(s) below.

From: New York State Education Department Charter School Office (on behalf of the NYS Board of Regents)

Re: Notice of Receipt of and Pending Action on Charter School Revision

Date 1/5/2016

This notice is to inform you that the New York State Board of Regents received the following proposed charter revision:

Name Charter School	Neighborhood Charter School of Harlem (The)
Beds Code:	310500861015
District	New York City Geographic District # 5
Type of Regents Item	Revision
Management Company	NA
Partner(s)	YAI Autism Center
Grades 2015-16	K-4
Enrollment 2015-16	271
Description Regents Item:	The Neighborhood Charter School of Harlem is authorized to serve a maximum of 323 students in grades K-5. They currently serve students in grades K-4 between two buildings in NYC CSD 5 & 6. The school requests the maximum permitted enrollment be increased from 323 to 375 students for the 2016-17 school year.

The application for this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law section 2857(1) and 8 NYCRR 119.4 (available at <http://www.p12.nysed.gov/p12/law.html>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing revision. This hearing, which is required to be held within the community that is potentially impacted by the charter school, must be held within 30 days of your receipt of this letter.

**Please provide the following required documentation:**

- A copy of the public hearing notice must be provided to the Charter School Office at the time of dissemination
- Written confirmation that this hearing was held must be sent to the Charter School Office no later than the next business day following the hearing.
- Copies of any and all written records or comments generated from this hearing must be sent to the Charter School Office within 15 business days after the hearing.

**The documentation listed above should be submitted electronically to [charterschools@nysed.gov](mailto:charterschools@nysed.gov) (the subject line of the email should include Public Hearing).**

In addition, the Board of Regents welcomes your comments on the proposed charter school revision, including those related to the programmatic and fiscal impact of the proposed revision or other public and non-public schools in the area. Comments should be submitted to [charterschools@nysed.gov](mailto:charterschools@nysed.gov) or the physical mailing address in the letterhead of this memo. The subject line of the email should read: School District response to charter school revision.

If you have any questions, please contact the New York State Education Department Charter School Office at (518) 474-1762.