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MANHATTAN CHARTER SCHOOL II 310100861031

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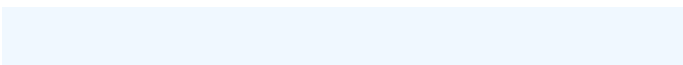
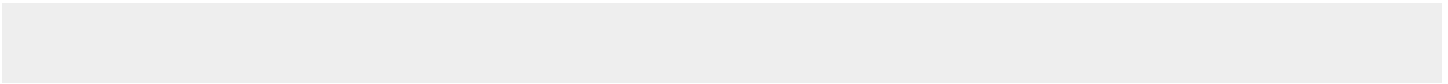
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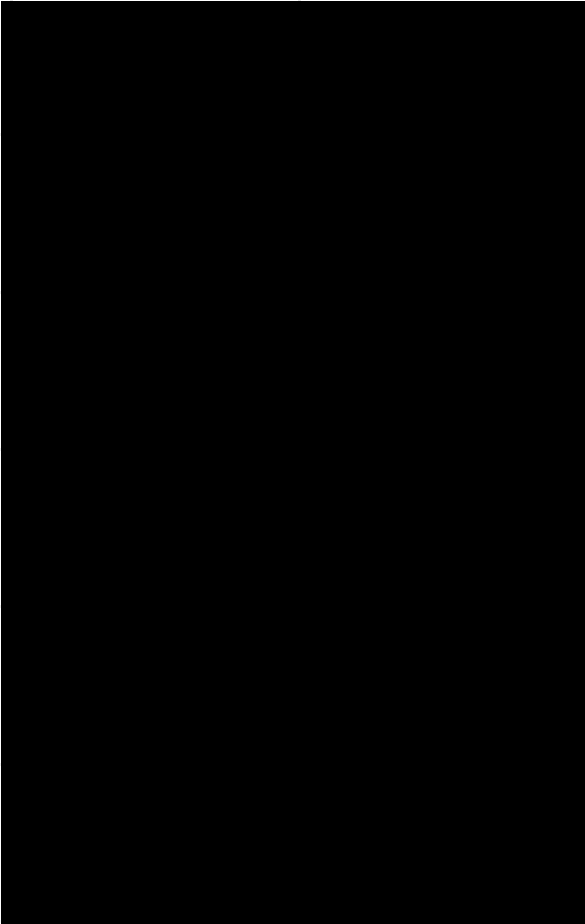
Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

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Please provide information on Site 1 for the upcoming school year.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Amy Salazar			asalazar@manhattancharterschool.org
Operational Leader	Gianina Kesselman			gkesselman@manhattancharterschool.org
Compliance Contact	Genie DePolo			gdepolo@manhattancharterschool.org
Complaint Contact	Genie DePolo			gdepolo@manhattancharterschool.org
DASA Coordinator	Amy Salazar			asalazar@manhattancharterschool.org
Phone Contact for After Hours Emergencies	Genie DePolo			gdepolo@manhattancharterschool.org

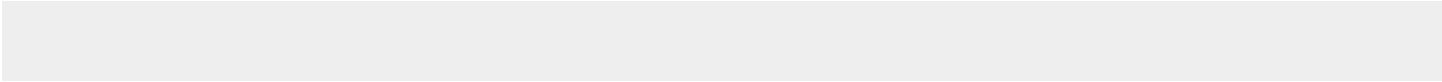
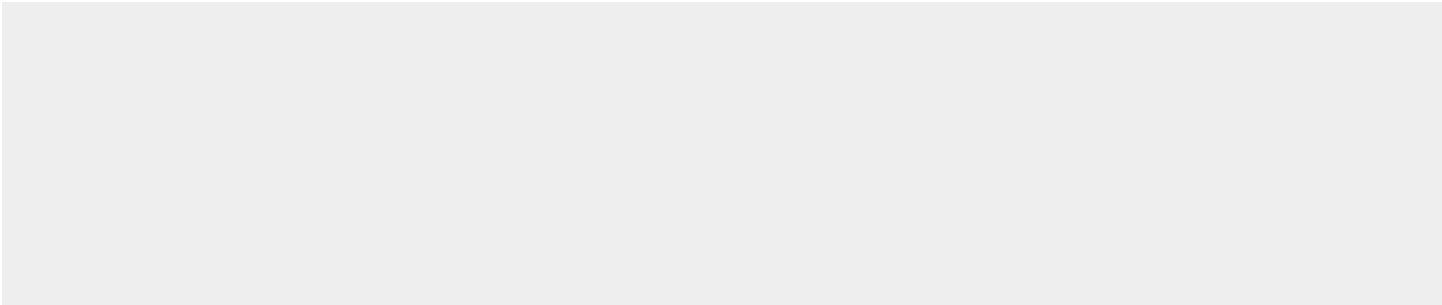
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Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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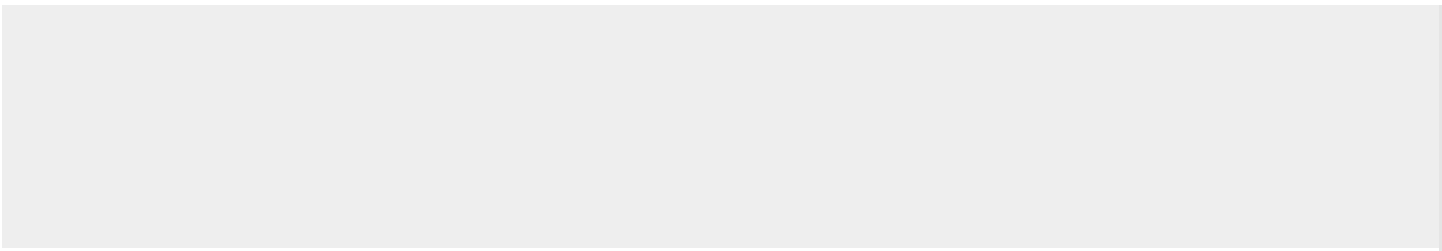
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	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

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1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

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	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Caitlin Conklin	Chair	Oversees all committees	Yes	2	07/01/2020	06/30/2022	8
2	Begaiym (Becca) Edil	Treasurer	Finance	Yes	1	12/01/2018	11/30/2020	7
	Andria Olson							

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1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and 8 YC charte schools respois Ue attive VOTINE

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Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

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English Language
Learners/

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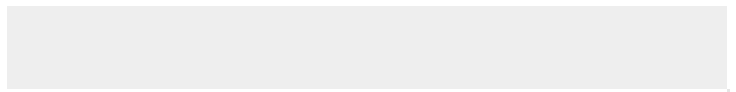
we will hire translators during the admission period. Our website is available in all languages using Google translation services.

Each year, Manhattan Charter School 2 holds tours and information sessions to inform the families of prospective students and community

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Students with Disabilities



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Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



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Entry 13 Organization Chart

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Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

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Entry 14 School Calendar

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Required of ALL Charter Schools

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Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

MCS and MCS2 STUDENT Calendar 2020-2021

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Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

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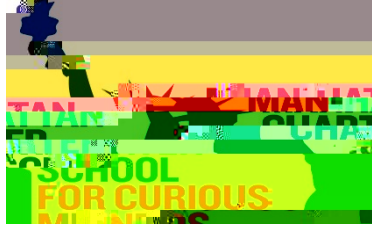
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Entry 17 Staff Roster - NEW TASK For Regents Schools Only

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[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

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Manhattan Charter School 2

2019-20 ACCOUNTABILITY PLAN PROGRESS REPORT

Submitted to the SUNY Charter Schools Institute on:

September 15, 2020

By Genie DePolo

220 Henry Street
New York, NY 10002

212-964-3792

2019-20 ACCOUNTABILITY PLAN PROGRESS REPORT

Gianina Kesselman, HR and Finance Manager, prepared this 2019-20 Accountability Progress Report on behalf of the school's board of trustees:

Trustee's Name	Board Position
Caitlin Conklin	Chair, Oversees all committees
Begaiym Edil	Treasurer, Finance Committee
Annabel Javier	Member, Nominating Committee
Megann McManus	Secretary, Nominating Committee
Andria Olson	Member, Finance Committee
Lauren Schwarz	Member, Education Committee

Amy Salazar has served as the school leader since August 2016.

SCHOOL OVERVIEW

Manhattan Charter School 2 (MCS2) is a small, K-5 charter school in Manhattan's Lower East Side. As a replication of the established Manhattan Charter School 1, MCS2 has allowed us to provide a trajectory of rigorous education to twice as many students using the small school model that has been the bedrock of MCS' successful program. MCS2 opened in August 2018 and now enrolls 211 students in grades K-5.

The majority of MCS2 students are city-dwelling and live in the neighborhood, and qualify for free lunches. In 2019-20, 85% of students qualified for free and reduced price lunches and 25% were identified as special education. Student demographic data is available in the following table. We view all our students as a whole.

MCS2's unique educational program has a dual focus: a rigorous, standards-based education program and an arts-rich curriculum with music class for every child, every day. The school's educational program is unlike any other on the Lower East Side and includes a focus on music education. Music instruction for every student begins in kindergarten, and continues through the school year. Music education is demonstrated by its commitment to daily music instruction for every student, beginning in kindergarten and continuing through the school year. Music education is demonstrated by its commitment to daily music instruction for every student, beginning in kindergarten and continuing through the school year. Music education is demonstrated by its commitment to daily music instruction for every student, beginning in kindergarten and continuing through the school year.

MCS2's move to a new building in 2018 has allowed us to expand our primary tools to deliver instruction and communicate with all students and their families. Teachers facilitate all communication with students via Google Classroom, including morning messages, closing messages, work assignments, links to resources and as a platform for questions and answers. Teachers also continue to incorporate lessons, activities, interactive learning activities, and classroom collaboration in all our conversations and efforts for more student and family connections.

ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2015-16	43	46	40	37	37									203
2016-17	42	40	40	41	34	24								221
2017-18	28	30	40	33	34	33								201
2018-19	25	29	30	41	26	32								183
2019-20	21	24	26	29	32	21								153

GOAL 1: ENGLISH LANGUAGE ARTS

ELEMENTARY ENGLISH LANGUAGE ARTS

Summary of changes to the Elementary ELA Goal due to the Covid-19 school closure:

- x Schools will be unable to report state test proficiency rates, PIs, district comparisons, effect sizes, or mean growth scores.
- x However, in the absence of state test results, schools should report relevant results from internally developed assessments, national norm-referenced tests, and/or any other evaluation method below. When possible, schools report tabular data aligned to the narrative.

Goal 1: English Language Arts

Students' academic performance in ELA meets or exceeds local, state, and national standards.

BACKGROUND

The English Language Arts (ELA) curriculum and instruction at MCS2 a 0 Td((s)1.3 (2)-1 (lu)-1.1 (m)1.6 y (n)4.1 p)-1 (

2019-20 ACCOUNTABILITY PLAN PROGRESS REPORT

Manhattan Charter School 2 Percentile Rank STAR 360 ELA – Fall and Winter 2019-20		
	Fall 2019-20 Percentile Rank	Winter 2019-20 Percentile Rank
2	43	46
3	47	54
4	43	45
5	49	51

Students in 2nd Grade showed substantial gains from the Fall STAR 360 exam to the Winter exam, gaining 7 percentile points. All grades showed some level of improvement.

The table below highlights the comparison of the percent proficient of students in grades 2-5 on the Achieve 3000 assessment between students who were enrolled at least two years (n=99) to all students tested (n=107). MCS2 uses Achieve 3000 to assess Lexile levels.

Manhattan Charter School 2 - Achieve 3000 Percentage Proficient				
	Percent Proficient	Total Test Takers	Percent Proficient: 2nd Year of Enrollment	Total Test Takers
2	23%	26	21%	24
3	31%	29	33%	24
4	10%	31	7%	30
5	24%	21	24%	21
Overall	21%	107	20%	99

Students in 3rd Grade, in at least their second year of enrollment at MCS 2, performed slightly better than their peer who have been enrolled for less time. In Grade 5, all students have been enrolled for at least 2 years.

The table below highlights the percentage of students who has moved reading levels from beginning to mid-year Fountas and Pinnell Reading Levels in the 2019-20 school year. MCS2 uses Fountas and Pinnell as a progress monitoring assessment to identify priority skills, including accuracy, fluency, and comprehension, and to determine guidance for independent and guided reading.

2019-20 ACCOUNTABILITY PLAN PROGRESS REPORT

In addition, the school will continue to provide literacy coaching to raise the quality of ELA instruction across all grades. Teachers will continue to receive dedicated Professional Development during scheduled half-days (on average twice a month).

The Reading Specialist will continue to provide targeted, supplemental instruction for all struggling learning in 2020-21. All students who fell below the NYSED cut-point for AIS recommendation will receive small group tutoring and interventions. Students in Special Education will also receive

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METHOD

MCS did not administer any formal assessments in Science in the 2019-20 school year. As stated above, teachers used

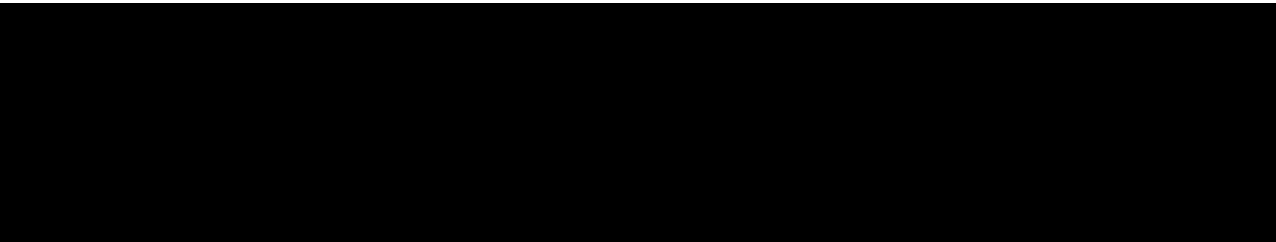
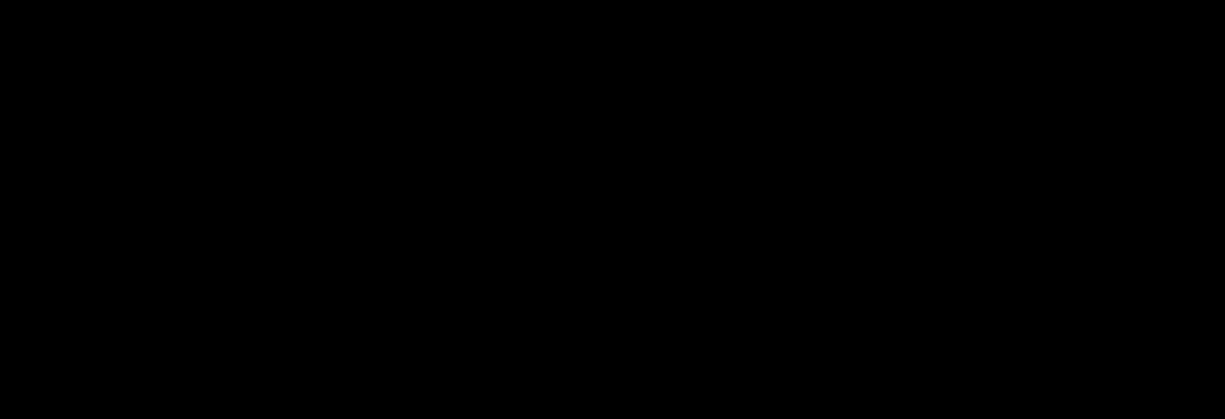




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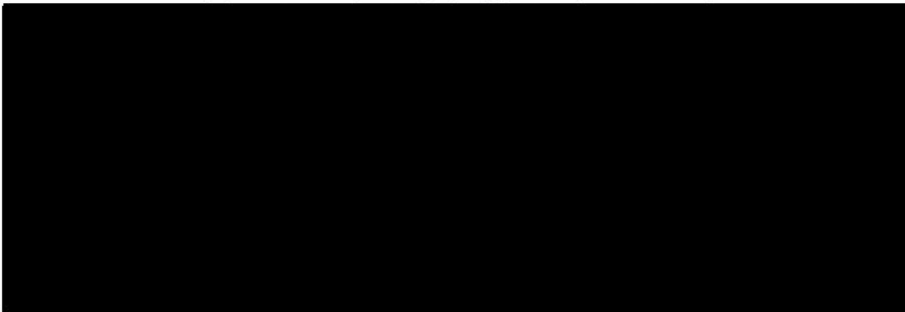
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DISCLOSURE OF FINANCIAL INTERESTS
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

- 1. Name of education corporation: *Manhattan Charter School*
- 2. Trustee's name (print): *Lawrence Schwarz*
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): *Education Committee*



- 8. Is Trustee an employee of the education corporation? Yes No If you checked yes, please provide a description of the employment: *None held*
- 9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status and etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a Conflict of Interest (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

- 10. Identify each individual, business, corporation, union/association, firm, partnership, committee

proprietorship, franchise, holding company, joint stock company, business trust, or real estate trust, non-profit organization, or other organization, or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family members had a financial interest or other relationship. If you are a member, officer, director, partner or employee of an organization affiliated with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

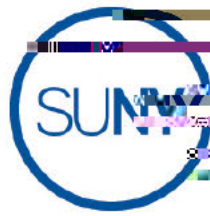
Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business	Name of Trust and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE
Please write "None" if applicable. Do not leave this space blank.				



 Signature

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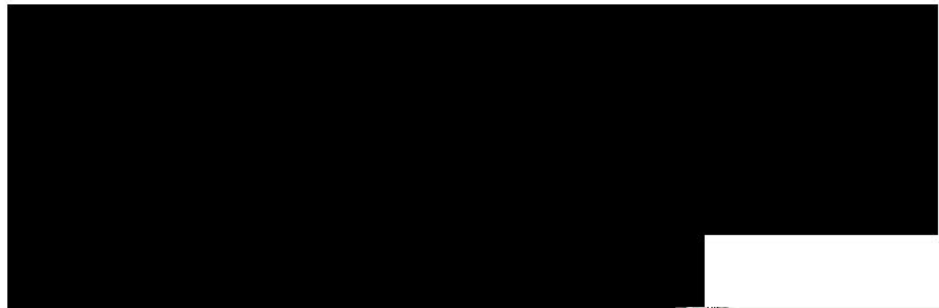
 Date



FOIPA REQUEST NUMBER
DATE RECEIVED
YEAR

DISCLOSURE OF FINANCIAL INTERESTS
 BY A **Trustee**
EDUCATION

1. Name of the education corporation, school district or charter school.
2. Trustee's name (print).
3. Position(s) on board, if any.



Is Trustee an employee of the education corporation? Yes No, but you are employed yes.
 please provide a description of the position you hold, your salary and your start date.

Identify each interest/transaction (and provide the requested information) that you or any of your family members have had during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 6, you must not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to Avoid a Conflict of Interest (did not vote, are, did not participate in discussion, etc.)	Identity of Person Holding Interest or Engaging in Transaction (e.g. you and/or family member)
		None	

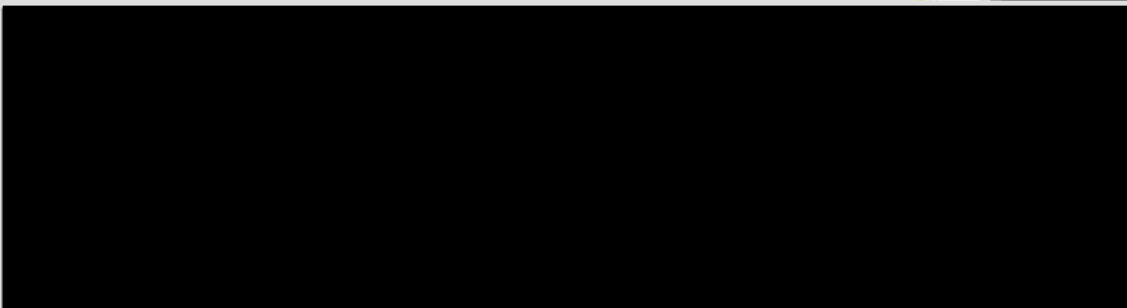
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**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE.**

1. Name of education corporation: Manhattan Charter Schools
2. Trustee's name (print): André Javier
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____



8. Is Trustee an employee of the education corporation? Yes No . If you checked yes, please provide a description of the position you hold, your salary, and benefits.

9. Identify all interests, transactions and provide the requested information that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to question 8, you need not disclose again your employment status, salary, etc.

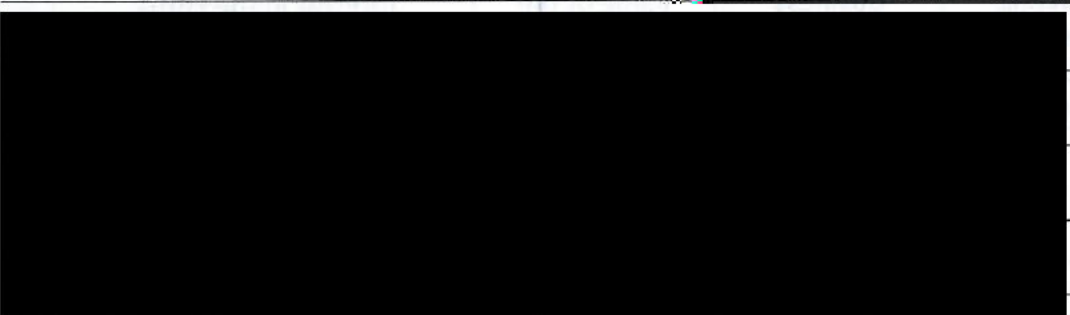
Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest. (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engagement (name)
none	none	none	none
Please write "None" if applicable. Do not leave this space blank.			



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTERESTS
BY A NOT-FOR-PROFIT CHARITABLE OR
EDUCATIONAL CORPORATION TRUSTEE**

- Name of education corporation: State University of New York
- Trustee's name (print): Carlton Conklin
- Position(s) on board, if any: Member of the Board of Trustees



8. Is Trustee an employee of the education corporation? Yes No . If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have had or engaged in with the education corporation during the prior school year. If there is no such financial interest or transaction, please write "None." Please note that if you answered "None" to this question, you need not disclose again your employment.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or engaging in Transaction (e.g., you and/or (name))
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			



10. Identify each individual, business, proprietorship, franchise holding company, non-profit organization, labor organization or group of people doing business with the education corporation and in which such entity is a member, director, officer, or agent. If you are a member, director, officer, or agent of an education corporation that is conducting business with the education corporation through a management or services agreement, you must identify the education corporation that is pursuant to such agreement and the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation, if there was no financial interest.

Entity Business with the Education Corporation	Nature of Business	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member as an Interest in the Entity Conducting Business with the Education Corporation	Steps Taken to Avoid Conflict of Interest
None				
Please write "None" if appropriate.				

Signature	Date		

Unfinished Business

Trustee Conklin spoke to members about the Board committees. There are currently three committees. Finance, Governance and School Performance committee. Trustee Conklin recommended that committee members reach out to our Education Board Partners (formerly Charter Board Partners) consultant Shereen, if there are any questions about the process and function of each committee.

Trustee Conklin and Ms. DePolo will be on all committees in addition to the following members.

Finance Committee

Trustee Edil

Trustee Olson

Governance Committee

Trustee McManus

School Performance

Trustee Javier

Trustee Schwarz

Public Comment

There was no public comment.

Executive Session

There was no Executive Session

The meeting was adjourned at 7:05 pm

Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION

220 Henry Street, New York, NY 10002

March 9, 2020 at 6:00 pm

Meeting called to order at 6:06 pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Caity Conklin, Lauren Schwarz,

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the February 5, 2020 meeting were reviewed by the Board and approved without correction.

Reports

Chief of Schools Report

Student recruitment overview was presented by Ms. DePolo as part of the March dashboard. Sample advertisements were shown to members.

Evening tours were a successful means of recruiting. All evening tours at both schools were well attended with 10 or more participants. The lottery will take place on Friday, April 3rd. Applications for the lottery will continue to be accepted until 5 pm on April 1st. Any submitted after that date will become part of the waitlist after the lottery has taken place.

Ms. DePolo presented the Board with a coronavirus update. She shared that handwashing taking place more than usual, adult morning handshakes were no longer taking place, and that should the DOE decide to close, MCS and MCS2 would close as well. We will remain open as long as we have access to the building.

The Board agreed to have Andrew Kile, from SUNY attend the June 3rd Board meeting,

Ms. DePolo announced that the NYS ELA exam will take place March 25th and 26th.

The moving up ceremony dates were announced. MCS2 is June 3rd, MCS is June 4th. Ms. DePolo invited Trustees to attend and to also volunteer to be keynote speakers. Trustee Conklin encouraged members to volunteer as well.

The remaining dates for the Board meetings for the 19-20 school year are Apr. 1st, May 6th, and

Jun. 3rd.

Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION

100 Attorney Street, New York, NY 10002

January 16, 2020 at 6:00 pm

Meeting called to order at ~~6:00~~ 6:00 pm

In attendance were trustees: Andria Olson, Becca Edil, Caitlin Conklin, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo

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Public Comment

There was no public comment.

Executive Session

There was no Executive Session

The meeting was adjourned at 6:41pm

Enrollment numbers for the upcoming school year were reviewed with the Board. At this time, both schools are meeting their target for enrollment after the lottery. The numbers will continue to be monitored closely as we get closer to the start of the new school year.

Ms. Salazar shared that there will be virtual moving up ceremonies for the 5th graders. At MCS2, 4th graders went on a virtual CSI field trip. The sister of one of the teachers is a CSI technician in another state. One of the MCS2 teachers found a virtual tour of Philadelphia is free to the public. All 5th graders will be participating in their 5th grade trip to Philadelphia virtually.

Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION

200 Henry Street, New York, NY 10002

October 7, 2019 at 6:00 pm

Meeting called to order at 6:09 pm

In attendance were trustees: Annabel Javier, Becca Edil, Caitlin Conklin, Lauren Schwarz

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the September 4, 2019 meeting were reviewed by the Board and accepted with one correction.

Reports

Chief of Schools Report

Welcome back event rescheduled to Oct. 9th and renamed a fall festival.

Student recruitment will continue for 19-20 school year and has started for the 20-21 year.

Annual Financial Statement reviewed by Finance Committee and members of the Board.

NYS assessment results were reviewed.

Public Comment

There was no public comment.

Executive Session

There was no Executive Session

The meeting was adjourned at 7:20 pm

Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION

100 Attorney Street, New York, NY 10002

February 5, 2020 at 6:00 pm

Meeting called to order at 6:03 pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo

Proposed Minutes

Minutes of the January 5, 2020 meeting were reviewed by the Board and approved without correction.

Reports

Chief of Schools Report

Student recruitment overview was presented by Ms. DePolo. Newspaper advertisements, social media, pre-k tabling, posters in community, flyering throughout the community has taken, and continues to take place.

Evening tours for prospective parents have been added to the tours taking place during school hours. MCS held one last week which was attended by 11 parents. MCS2 is taking place tonight. More will be scheduled before the lottery.

The moving up ceremony dates were announced. MCS2 is June 3rd, MCS is June 4th. Ms. DePolo invited Trustees to attend and to also volunteer to be keynote speakers.

The remaining dates for the Board meetings for the 19-20 school year are Apr. 1st, May 6th, and Jun. 3

possible new enrollment number. The members agreed that 170 students would be proposed to SUNY in the charter amendment. Trustee McMannus moved that a charter enrollment amendment changing the number of students to 170 for Manhattan Charter School 2 be submitted to SUNY for their review. Trustee Edil seconded. The vote was carried unanimously.

Public Comment

There was no public comment.

Executive Session

There was no Executive Session

The meeting was adjourned at 6:55 pm

Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION

100 Attorney Street, New York, NY 10002

November 6, 2019 at 6:00 pm

Meeting called to order at 6:00 pm

In attendance were trustees: Andria Olson Annabel Javier, Becca Edil, Caitlin Conklin, Lauren Schwarz

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the Octobealnung8e-15.3

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Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION

April 15, 2020 at 6:00 pm

Meeting called to order at 6:09 pm

In attendance were trustees: Andria Olson,

want their child to stay home 100% of the time. The unofficial word is to expect buildings to be occupied by approximately 30% of the usual numbers of people in the building. This includes students and adults.

April 28	Student Half Day Parent Teacher Conferences likely virtual
May 4, 5, 6	NYS Math Exam (Gr. 3-5)
May TBD	MCS 2 (K-5) Spring Concert
May TBD	MCS K - 2 Spring Concert
May TBD	MCS 3 - 5 Spring Concert
May 12	Student Half Day Only if we are returned to brick & mortar
May 26	Student Half Day Only if we are returned to brick & mortar
May 31	Memorial Day No School
June 11	Last day of school for all students

7.20.20