

## 2023-24 Targeted Monitoring Review - 2024

### Introduction/Background - Introduction

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#### **Introduction**

Each Local Educational Agency (LEA), as a condition of receiving funds under the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), has provided assurances to the New York State Education Department (NYSED or “the Department”) within its Consolidated Application for ESSA-Funded Programs.

The *2023-24 Targeted Monitoring Review* process is designed to review the District's implementation of programs to ensure that the District is fulfilling the assurances and program plans provided in the Consolidated Application for ESSA-Funded Programs, with the goal of ensuring that all children are provided significant opportunities to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.

The *2023-24 Targeted Monitoring Review* should be used as a guide to gather meaningful evidence that demonstrates how the district began

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**Background/Instructions**

## 2023-24 Targeted Monitoring Review - 2024

### Introduction/Background - Background/Instructions

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#### Federal/State Program Requirement Quality Indicators

This review is divided into three sections and identifies district level programmatic and fiscal requirements under ESEA, as well as additional quality indicators/practices. Within each section there are general requirements which apply to all ESEA-Funded Programs as well as program specific requirements.

- [Section 1 – Programmatic Compliance](#)
- [Section 2 – Equitable Services Compliance](#)
- [Section 3 – Fiscal Compliance](#)

#### Instructions

Please upload material aligned with the appropriate indicator. The **2023-24 Targeted Monitoring Indicators and Evidence Guide** resource provides examples of evidence that may be used to demonstrate compliance with programmatic or fiscal requirements for each section and indicator within the protocol. A copy of the resource is in the [Documents](#) panel found along the left side of the screen.

The LEA should upload all documents to the business portal by the requested due date to allow for ample review prior to a scheduled review. LEAs are instructed to complete all sections, and are required to answer questions marked with a red asterisk. If a required question has not been completed, the business portal will highlight it in red and the section of the application will be flagged. The applicant will be unable to submit the application to NYSED for final review if a required question remains unresolved.

Applicants are not required to complete sections in order, and may access any section or page of the application by clicking on one of the links in the [Survey Navigation](#) or by clicking on the 'Save & Continue' button.

Please refer to the [Documents](#) panel of the application for additional information and access to forms and worksheets.

#### Compliance Status Definitions

- [Met Requirements](#) indicates that the LEA documents reviewed were fully in compliance with federal and State requirements.
- [Met Requirements with Recommendation](#) indicates that the LEA documents reviewed were in compliance with federal and State requirements, but that the LEA may improve the quality of their program implementation and/or documentation by implementing the NYSED-provided recommendations. Recommendations serve as technical assistance and the LEA is not required to take immediate action.
- [Partially Met Requirements with Required Action](#) indicates that the LEA documents reviewed were substantially in compliance with federal and State requirements, but that the LEA must improve the quality of their program implementation and/or documentation by implementing the NYSED-directed action. The LEA is required to respond to a required action within its Corrective Action Plan.
- [Finding with Corrective Action](#) indicates that the LEA is not in compliance with federal and State requirements. The LEA must implement the NYSED-directed Corrective Action Plan.

<u>Targeted Monitoring Review Timeline</u>
Please see <a href="https://www.nysed.gov/essa/compliance-monitoring-and-technical-assistance">https://www.nysed.gov/essa/compliance-monitoring-and-technical-assistance</a> for more specific information.
NYSED provides technical assistance overview video on the monitoring process for ESSA Funded Programs for 2023-24.
LEA is notified via e-mail letter that it has been selected for Targeted Monitoring Review; Targeted Monitoring Review survey is available to LEA in Business Portal.
NYSED provides technical assistance webinar on Targeted Monitoring Review Process.
NYSED will contact LEA regarding virtual review meeting date.
NYSED will hold an office hours session for questions about completing the Targeted Monitoring Review.

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30 calendar days from the email notification of the review, the completed Targeted Monitoring Review survey must be submitted to NYSED in the Business Portal.

At least 3 days prior to virtual review meeting, NYSED unsubsits monitoring survey to LEA with Preliminary Ratings  
NYSED conducts scheduled virtual review meeting

After the virtual review meeting, LEA has 5 days to upload additional materials to address Preliminary Ratings.  
After the 5 day period, LEA will receive Final Ratings from NYSED within 30 days.

After LEA receives Final Ratings, LEA has 30 days to address any Required or Corrective Actions and resubmit to NYSED.  
The LEA maintains communication with the reviewer regarding Required or Corrective Actions that need more time to complete.

The LEA completes any remaining Required or Corrective Actions, including those that involves BOE approval for policy changes.  
In October 2024, if the LEA has not completed remaining Required or Corrective Actions, SED will arrange a virtual meeting with the Superintendent to discuss the prompt resolution of any open Required or Corrective Actions.

In November 2024, if the LEA has not completed remaining Required or Corrective Actions, SED will notify the BOCES Superintendent of any open Required or Corrective Actions, and request assistance with supporting the LEA in completion of these items.  
The 2024-25 Consolidated Application for ESSA-Funded Programs will not be approved until the Targeted Monitoring Review is completed and approved.

**Program Area Contact Information**

1. To facilitate the review process, please indicate the most appropriate contact person for each of the following ESEA Programs.

	Contact Name/Title	Contact Phone Number	Contact Email
Title I, Part A			
Title I, Part C			
Title I, Part D			
Title II, Part A			
Title III, Part A			
Title IV, Part A			
Foster Care Liason			
McKinney-Vento Liason			
Neglected/Delinquent Transition Liaison			



**2023-24 Targeted Monitoring Review - 2024**

**Section 1 - Programmatic Compliance - General Programmatic Compliance Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
			would like to request technical assistance on this indicator.	

3. **The LEA has disseminated, free of charge, adequate information about the NYSED ESSA complaint procedures to parents of students and appropriate private school officials.**

**34 CFR 299.11**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
3.	<input type="checkbox"/> District web link to NYSED complaint procedures. <input type="checkbox"/> Information displayed in: Parent/Student Handbooks; District/School Calendars; Title I Parent Meeting Informational materials.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Title I, Part A: Schoolwide Programs

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**Schoolwide Program (SWP) Requirements**

1. The Schoolwide Program was developed with the involvement of parents and other members of the community to be served and individuals who will carry out such plan, including teachers, principals, other school leaders, paraprofessionals present in the school, administrators (including administrators of programs described in other parts of this title), the local educational agency, to the extent feasible, tribes and tribal organizations present in the community, and, if appropriate, specialized instructional support personnel, technical assistance providers, school staff, if the plan relates to a secondary school, students, and other T 1 0 0 1 42arg (staff, if th.t A:el, tepriate, specializeo)c8 q 0.7




**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Title I, Part A: Schoolwide Programs

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
	materials, emails, or drafts of plan revisions, minutes of meetings.		to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Title I, Part A: Targeted Assistance Programs

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**Target Assistance Program Requirements**

1. **LEAs with schools implementing Targeted Assistance Programs provided evidence that schools are providing services to eligible participating students.**

***ESEA Section 1115(b)(2)***

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
1.				

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**Section 1 - Programmatic Compliance - Title I, Part A: Targeted Assistance Programs**

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
	<input type="checkbox"/> For LEAs serving more than 10 Title I schools, a sample of requested evidence for 25% or at least 2-3 schools from each grade band.		would like to request technical assistance on this indicator.	

**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement

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**Title I Parent and Family Engagement - LEA-Level Requirements**

1. **The LEA has a written *district-level* Parent and Family Engagement Policy (PFEP) that is developed jointly, mutually agreed upon, and distributed to parents and family members of participating children.**

***ESEA Section 1116(a)(2)***

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
1.	<input type="checkbox"/> Board of Education approved district-Level Title I Parent & Family Engagement Policy (PFEP) (updated under ESSA, after 2016). <input type="checkbox"/> A combination of the following types of evidence of dated joint development: meeting minutes, meeting notifications or agendas, and/or sign in sheets. <input type="checkbox"/> Evidence of distribution, any one of			

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**Section 1 - Programmatic Compliance - Title I, Part A: Parent/Family Engagement**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
	evaluation of the district-level PFEP <input type="checkbox"/> Evidence to show which barriers were identified by parents, what needs were identified, and how the LEA responded to those barriers and needs (such as dated emails, minutes from administrators' meetings, examples of outreach to address problems, etc.)		to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

3. **Each Title I School** conducts an annual Title I parent meeting which informs parents of their school's participation in Title I, the requirements of the Title I program, and the rights of the parents to be involved in their child's education.

**ESEA Section 1116(c)(1)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

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**LEA Requirements**

1. The LEA provided parents with written notification that they may request information regarding the professional qualifications of their child's classroom teacher(s) and/or paraprofessional staff.

**ESEA Section 1112(e)(1)(A)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	Parents' Right to Know Letters			

Teaching Assistant qualifications

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**Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
	500,000, a sample size of 25%; for all other LEAs, all documentation		like to request technical assistance on this indicator.	

3. **The LEA has comprehensive protocols for transitioning students from residential facilities back to their school. ESEA Section 1423(4) and CR 100.2(ff)(a)(2)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Current written transition protocol that describes the process of the LEA transitioning youth back into school from residential placement. <input type="checkbox"/> The written transition protocol should include a description of the roles and responsibilities identified to facilitate the prompt and appropriate enrollment of students returning to the district from a residential placement.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **The LEA involves parents and family members, as appropriate, in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and/or prevent the involvement of their children in delinquent activities.**

**ESEA Section 1423(8)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)

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Section 1 - Programmatic Compliance - Title I, Part A: LEA Requirements

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
	<input type="checkbox"/> Schedules or documentation (e.g., sign in sheets, agendas, presentations) of parent and family workshops, trainings, and/or seminars that focus on efforts to improve the educational achievement of their children, assist in dropout prevention activities, and/or prevent the involvement of their children in delinquent activities		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.  <input type="checkbox"/> We would like to request technical assistance on this indicator.	



**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Title I, Part C: Education of Migratory Children

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**Education of Migratory Children**

1. **Evidence of annual verification of Migrant Student Data, in consultation and coordination with the regional Migrant Education Tutorial and Support Services (METS) program centers. See: <https://www.nysmigrant.org/map>**  
**ESEA Section 1304(b)(3)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Email sign-off and attestation from local METS Director		<input type="checkbox"/> We	

**2023-24 Targeted Monitoring Review - 2024**

**Section 1 - Programmatic Compliance - Title I, Part C: Education of Migratory Children**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			like to request technical assistance on this indicator.	

3. **Identify the practices, including the use of the *Identification and Recruitment Parent Survey*, used by the LEA to screen students upon enrollment/registration for possible eligibility for migrant education, and to refer such students to their regional METS program centers for eligibility determinations.**

**ESEA Section 1304(b)(3)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Sample of completed Identification and Recruitment Parent Survey (see links above), AND/OR <input type="checkbox"/> Email sign-off and attestation from local METS Director		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. **Evidence that the LEA coordinates and collaborates with the regional METS program centers on the following:**
- **Providing services under different federal and State programs, such as McKinney-Vento Homeless Education, Free and Reduced Price Lunch, etc.); and**
  - **Increasing program effectiveness by sharing critical educational and health information for migrant-eligible students, as applicable, to ensure continuity of services to migratory children and youth by the METS program centers.**

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Section 1 - Programmatic Compliance - Title I, Part C: Education of Migratory Children

**ESEA Sections 1304(b)(1); 1306(a)(1)(A); and 1408(b)(2)(A)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
4.	<input type="checkbox"/> Email sign-off and attestation from local METS Directors, based on coordination and collaboration efforts and the sharing of the following educational and health information: report cards; attendance records; transcripts; current enrollment information; request for records from current LEA; scores and reports from State assessments; other standardized test data; immunization records <input type="checkbox"/> Not applicable if the district does not have any migrant-eligible children or youth, as evidenced in Item #1 above		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

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Section 1 - Programmatic Compliance - Title I, Part D: Neglected and Delinquent

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**Neglected and Delinquent Facilities**

1.

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Section 1 - Programmatic Compliance - Title I, Part D: Neglected and Delinquent

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
	LEA, AND <input type="checkbox"/> Written explanation of how the LEA coordinates with facilities to ensure that children and youth are participating in an education program comparable to one operating in the local school such youth would attend		would like to request technical assistance on this indicator.	

3.


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Section 1 - Programmatic Compliance - Title I, Part D: Neglected and Delinquent

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> LEA Title I Part D evaluation protocols/procedures		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**McKinney-Vento Homeless Education**

1. The LEA has an enrollment policy and practice that ensures:
- the immediate enrollment and full participation of children and youth experiencing homelessness in the LEA even though they may not have the documents normally needed for enrollment (e.g. proof of immunizations, proof of residency, birth certificate, school records, etc.), including students with IEPs; and
  - continued enrollment for students enrolled in the LEA who become homeless, including those students who are temporarily residing outside of the LEA's boundaries.

**42 U.S.C. 11432(g)(3)(A) & 11432(g)(3)(C)(i)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA <input type="checkbox"/> If not detailed in the policy, provide specific procedures for immediate enrollment of students experiencing homelessness, including unaccompanied homeless youth, even if they are missing records		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. The LEA has a transportation policy and practice that ensures:
- transportation to the school of origin for students who are homeless, including for preschoolers who attend a preschool of origin, for the duration of homelessness, through the remainder of the school year in which the student becomes permanently housed, and possibly an additional year if it is the student's terminal grade;
  - transportation is provided to the school of origin up to 50 miles each way, even if such service is not available to students who are permanently housed, and
  - transportation for students who are homeless to participate in extra-curricular activities and summer school if the lack of transportation poses a barrier.

**42 U.S.C. 11432(g)(1)(J)(iii) & NYS Education Law 3209(4)**

**2023-24 Targeted Monitoring Review - 2024**

**Section 1 - Programmatic Compliance - McKinney-Vento Homeless Education**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA <input type="checkbox"/> Transportation policy		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

3. **The LEA has dispute resolution procedures for the prompt resolution of disputes regarding homeless eligibility, school selection, enrollment, and transportation and such procedures include:**
- enrollment and/or transportation pending resolution of the dispute; and
  - providing written notice to the parent/guardian/youth explaining the decision, the right to appeal to the State Education Department within 30 days, that the liaison is available to help with any appeal, and providing a copy of the appeal papers.

**42 U.S.C. 11432(g)(3)(E); Education Law 275.16 & 310 & 3209(5)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Updated, Board-approved LEA enrollment policy for youth experiencing homelessness, which includes dispute resolution procedures. All policies must have been adopted after October 1, 2016, to be in compliance with amendments adopted under ESSA, OR <input type="checkbox"/> LEA dispute resolution procedures regarding homeless eligibility, school selection, enrollment, and transportation		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would	



**2023-24 Targeted Monitoring Review - 2024**

**Section 1 - Programmatic Compliance - McKinney-Vento Homeless Education**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			like to request technical assistance on this indicator.	

4. **The LEA administers a Housing Questionnaire (<https://www.nysteachs.org/post/fillable-pdf-housing-questionnaire>) to all students seeking enrollment in the LEA and all students who enroll in the LEA who seek a change of address. The Housing Questionnaire is placed at the front of the enrollment/registration packet.**

**42 U.S.C. 11432(g)(1)(I)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
4.	<input type="checkbox"/> Student Housing Questionnaire placement in enrollment packet		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

5. **The LEA provided evidence that young children experiencing homelessness are enrolled in pre-k, committee on preschool special education (CPSE) services, early intervention services, Head Start, Early Head Start, and other early care and education programs available in the community.**

**42 U.S.C. 11432(g)(6)(A)(iii)**

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**Section 1 - Programmatic Compliance - McKinney-Vento Homeless Education**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
5.	<input type="checkbox"/> Enrollment forms, referral logs, documentation of coordination of district early learning programs and community preschool supports, referrals for special services, OR <input type="checkbox"/> List of children identified as homeless who are enrolled in the LEA's pre-k program or receiving CPSE services		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.  <input type="checkbox"/> We would like to request technical assistance on this indicator.	

6. **The LEA demonstrated that all 11th and 12th grade students who are homeless receive individualized assistance from counselors to advise such youths and prepare and improve the readiness of such youths for college. A school guidance counselor or college counselor has verified that all 11th and 12th grade students identified as homeless have received individualized college counseling and college readiness services.**

**42 U.S.C. 11432(g)(1)(K)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
6.				

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**Section 1 - Programmatic Compliance - McKinney-Vento Homeless Education**

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
			technical assistance	057 Tsmc 0570 0 0 rg s 0 s on

**Foster Care Transportation**

- Evidence that the LEA has developed and implemented clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care.**

**ESEA Section 1112(c)(5)(B)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
1.	<input type="checkbox"/> Written foster care transportation procedures specific to transportation of foster care students		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Title II, Part A: Effective Instruction

**Title II, Part A: Effective Instruction**

1. **The LEA has prioritized the distribution of funds to schools implementing comprehensive support and improvement activities and targeted support and improvement activities and have the highest percentage of high-poverty children and those counted under section 1124 (c).**

**ESEA Section 2102(b)(2)(C)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Provide some combination of chart(s) of Title IIA allocations or funded activities at each building, AND/OR <input type="checkbox"/> Schedules or payroll records that show prioritized assignment of coaches or other IIA staff to TSI and CSI schools or placement of class size reduction teachers, AND/OR <input type="checkbox"/> Documentation showing PD choices are based on needs assessment in TSI and CSI schools or those that have the highest percentage of high-poverty children		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.  <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **The LEA uses data and ongoing consultation to continually update and improve activities supported under Title II Part A.**

**ESEA Section 2102(b)(2)(D)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Dated building or district leadership teams or PD committee meeting agendas, minutes, or presentations reviewing/evaluating IIA programs to inform future program activities, AND/OR <input type="checkbox"/> Dated data such as teacher surveys, classroom observations, student performance, AND/OR <input type="checkbox"/> Dated data coach meetings with		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.  <input type="checkbox"/> We	



**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Title IV, Part A: Student Support and Academic Enrichment Requirements

**Title IV, Part A: Student Support and Academic Enrichment Requirements**

1. The LEA has prioritized the distribution of funds to schools that align with one of the following:
  1. are among the schools with the greatest needs as determined by such local educational agency or consortium;
  2. have the highest percentages or numbers of children counted under Section 1124(c);
  3. are identified for Comprehensive Support and Improvement (CSI) under Section 1111(c)(4)(D)(i);
  4. are implementing Targeted Support and Improvement (TSI) plans as described in Section 1111(d)(2); or
  5. are identified as a persistently dangerous public elementary school or secondary school under Section 8532.

**ESEA Section 4106(e)(2)(A)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> In the "LEA Comments" box, please indicate which of the 5 methods of prioritization listed above was used <input type="checkbox"/> District data analysis demonstrating the determination of prioritized needs, using examples of evidence noted above <input type="checkbox"/> Evidence, such as a spreadsheet, that clearly identifies school building level Title IV allocations that align to the prioritization of the distribution of funds		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. The LEA has periodically evaluated the effectiveness of funded activities based on the outcomes and objectives identified in the Consolidated Application for ESSA-funded programs.

**ESEA Section 4106(e)(1)(E)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Description of periodic evaluation of the Title IVA program and the findings and outcomes of the evaluation <input type="checkbox"/> Schedule of when periodic evaluation took place during the school year - for each content area (WRE, SHS, EUT)		<input type="checkbox"/> We do not have sufficient evidence to meet	

**2023-24 Targeted Monitoring Review - 2024**

**Section 1 - Programmatic Compliance - Title IV, Part A: Student Support and Academic Enrichment Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
	<input type="checkbox"/> Building or district leadership teams or PD committee meeting agendas; meeting minutes or presentations reviewing/evaluating Title IVA programs to inform future program activities <input type="checkbox"/> Rel64 Tm 5 0 Td /Ftanam0 1 176.6 628 T sd1mseA programs			



**2023-24 Targeted Monitoring Review - 2024**

Section 1 - Programmatic Compliance - Other Programmatic Compliance Requirements

**Other Programmatic Compliance Requirements**

1. If an LEA accepted American Rescue Plan (ARP) Homeless Children and Youth Part I (HCY I) and/or American Rescue Plan Homeless Children and Youth Part II (HCY II) funds, provide evidence of the LEA:

- Increasing capacity to implement McKinney Vento program (i.e., hiring staff)
- Focusing on identifying students experiencing homelessness
- Connecting homeless families to summer programs
- Identifying historically underserved populations (i.e. rural youth, tribal youth, students of color, students with disabilities, English learners, LGBTQ+ youth, and pregnant, parenting, or caregiving students)
- Working with community-based organizations to identify students and provide wraparound services
- Implementing other activities that facilitate identification, enrollment, retention, and educational success of homeless youth

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> List of services provided to students experiencing homelessness with ARP HCY I and/or ARP-HCY II funds during the 21-22 and 22-23 SY <input type="checkbox"/> Evidence including: dated training agendas; sign-in sheets; meeting notes; curriculum, PowerPoint, handouts; MOUs or contracts; internal or external evaluations or surveys; internal or external policies developed to serve McKinney Vento students and their families		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.  <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**2023-24 Targeted Monitoring Review - 2024**

Section 2 - Equitable Services Compliance - General Equitable Services Requirements

**General Equitable Services Requirements**

1. The LEA engaged in timely, meaningful and ongoing consultation with appropriate private school officials with the goal of reaching agreement about the use of funds and provided the equitable calculation of the private schools' allocation.

**ESEA Section 1117(a)(1) and (b)(1,3)**

**ESEA Section 8501(a)(3)(A), (a)(4)(C), and (c)(1)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Evidence of initial and ongoing consultation with private schools, such as dated meeting minutes, emails, call logs, letters, and presentation materials regarding the use of services funded by Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Other dated evidence to demonstrate ongoing consultation on services provided throughout the year.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. If the LEA disagreed with the private school officials on the provision of services through a contract, provide evidence of the written explanation given to the nonpublic as to why the LEA chose not to use the contractor.

**ESEA Section 1117(b)(2) and ESEA Section 8501(c)(2)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Copy of written explanation given to the nonpublic as to why the LEA chose not to use the contractor.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We	

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**Section 2 - Equitable Services Compliance - General Equitable Services Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			would like to request technical assistance on this indicator.	

3. The public school district retains control and administration of program funds at all times. Non-consumable supplies/materials and equipment are appropriately labeled with the district’s name, the funding source that purchased the item, and the program year in which they were purchased.

**ESEA Section 1117(d)(1) and ESEA Section 8501(d)(1)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
3.	<input type="checkbox"/> Dated requisition form and/or related purchase orders and invoices for Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Inventory tracking list or picture of equipment with proper label purchased under Title IA, IIA, IIIA, and IVA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

4. Services, such as professional development, were delivered by employees of a public agency or through contract by the public agency with an individual, association, agency, organization, or other entity.

**ESEA Section 1117(d)(2) and ESEA Section 8501(d)(2)**

**2023-24 Targeted Monitoring Review - 2024**

**Section 2 - Equitable Services Compliance - General Equitable Services Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
4.	<input type="checkbox"/> Dated third party vendor contracts for Title IA, IIA, IIIA, and IVA. <input type="checkbox"/> Dated expenditure reports (preferred), purchase orders, or invoices identifying the vendors for Title IA, IIA, IIIA, and IVA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**General Fiscal Requirements**

- 1. Job duties, work schedules, and/or activity records verify that the number and types of ESSA-funded personnel match project budgets and, if applicable, the corresponding FTE and job duties in the approved application and




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**Section 3 - Fiscal Compliance - General Fiscal Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
4.	<input type="checkbox"/> Third party contracts funded by Titles IA, ID, IIA, IIIA, IVA, and VB - highlighting applicable language on monitoring of services.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**5. If applicable, equipment expenditures (computers, copiers, etc.) have been pro-rated across programs according to use.**

**2023-24 Targeted Monitoring Review - 2024**

**Section 3 - Fiscal Compliance - General Fiscal Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
			ce on this indicator.	

**6. LEA has a written Procurement and Inventory Tracking Policy. The LEA has procedures to be followed to demonstrate compliance with Uniform Grants Guidance requirements.**

**2 CFR 200.318 and 2 CFR 200.313**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
6.	<input type="checkbox"/> Written Procurement and Inventory Tracking Policy or Policies. <input type="checkbox"/> District procedures for the purchasing, requisitioning of supplies/materials,Written	Procurement	0 0 1 0 1 0 1	0 0 1 0 1 0 1



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**Section 3 - Fiscal Compliance - General Fiscal Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
			evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**8. The LEA has documentation that property/equipment records include a description of the item, serial number, source, acquisition cost, and date of purchase.**

**2 CFR 200.313(d)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
8.	<input type="checkbox"/> Inventory and property records as applicable to items funded by Titles IA, ID, IIA, IIIA, IVA, and VB.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

**Title I, Part A Fiscal Requirements**



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**Section 3 - Fiscal Compliance - Title I, Part A Fiscal Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
			would like to request technical assistance on this indicator.	

3. **At least 90 percent of the required one percent parent and family engagement set-aside is distributed to Title I schools.**

**ESEA Section 1116(a)(3)(C)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
3.	<input type="checkbox"/> Building level reserve distributivel reserve		50o3 30 g 1 0 0 1 36ule IOR - 2024	

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Section 3 - Fiscal Compliance - Title I, Part A Fiscal Requirements

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
4.	<input type="checkbox"/> Expenditure reports from LEA accounting system AND <input type="checkbox"/> Invoices OR <input type="checkbox"/> Purchase orders OR <input type="checkbox"/> Payroll records		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.  <input type="checkbox"/> We would like to request technical assistance on this indicator.	

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Section 3 - Fiscal Compliance - Title I, Part D Fiscal Requirements

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**Title I, Part D Fiscal Requirements**

1. **Actual expenditures for Title ID match those that were allowable, budgeted and approved within the Consolidated Application for ESSA-Funded Programs.**

***ESEA Section 8306(a)(1)***

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
1.	<input type="checkbox"/> Expenditure reports from LEA accounting system AND <input type="checkbox"/> Invoices OR <input type="checkbox"/> Purchase orders OR <input type="checkbox"/> Payroll records		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator.  <input type="checkbox"/> We would like to request technical assistance on this indicator.	





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Section 3 - Fiscal Compliance - Title IV, Part A Fiscal Requirements

**Title IV, Part A Fiscal Requirements**

1. **The LEA has demonstrated that Title IVA funds supplement, and do not supplant, non-Federal funds that would otherwise be used for activities authorized under this title.**

**ESEA Section 4110**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
1.	<input type="checkbox"/> Documentation, which may include payroll records, invoices, or purchase orders, that demonstrate the funded activity was not previously funded out of state or local funds. <input type="checkbox"/> To overcome a presumption of supplanting, provide evidence the LEA does not have funds to implement state or local mandated activities being funded out of federal dollars. <input type="checkbox"/> LEA may note any new initiatives being funded by Title IVA.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	

2. **Please provide evidence that the LEA is using no more than 15% of the portion of the Title IV, Part allocation dedicated to the Effective Use of Technology on technology infrastructure.**

**ESEA Section 4109(b)**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments (Optional - 50 words or less)
2.	<input type="checkbox"/> Purchase orders and/or invoices for Title IV EUT purchases to date, labeled as EUT purchase. <input type="checkbox"/> An expenditure report that identifies obligated and encumbered EUT funds and demonstrates that the LEA is on track to use no more than 15% of its EUT allocation for technology infrastructure.		<input type="checkbox"/> We do not have sufficient evidence to meet this indicator. <input type="checkbox"/> We would	



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Section 3 - Fiscal Compliance - Title IV, Part A Fiscal Requirements

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**2023-24 Targeted Monitoring Review - 2024**

Section 3 - Fiscal Compliance - Other Program Fiscal Requirements

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**Other Program Fiscal Requirements**

- Actual expenditures for Title VB match those that were allowable, budgeted and approved within the Consolidated Application for ESSA-Funded Programs.**

***ESEA Section 8306(a)(1)***

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
1.				

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**Section 3 - Fiscal Compliance - Other Program Fiscal Requirements**

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
			to meet this indicator. <input type="checkbox"/> We would	

**2023-24 Targeted Monitoring Review - 2024**

**Section 3 - Fiscal Compliance - Other Program Fiscal Requirements**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
			assistance on this indicator.	

4. If the LEA accepted American Rescue Plan (ARP) Homeless Children and Youth Part II (HCY II) funds as part of a consortium, as a member, please provide the share amount, as well as evidence that actual expenditures match those allowable, budgeted and approved activities, services, supplies, materials and equipment.

**McKinney-Vento: § 722(e)(1) and §723 723**

**Uniform Guidance: Subpart D (Post Federal Award Requirements), Subpart E (Cost Principles), and Subpart F (Audit Requirements)**

**EDGAR: 34. C.F.R. Part 76**

**ESEA: § 1124; § 1124A; § 1125; § 1126**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
4.				

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Section 3 - Fiscal Compliance - Other Program Fiscal Requirements

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**Uniform Guidance: Subpart D (Post Federal Award Requirements), Subpart E (Cost Principles), and Subpart F (Audit Requirements)**

**EDGAR: 34. C.F.R. Part 76**

**ESEA: § 1124; § 1124A; § 1125; § 1126**

	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
5.	<input type="checkbox"/> Documentation of share amount agreed upon by the consortium <input type="checkbox"/> Dated Expenditure reports AND <input type="checkbox"/> Invoices OR <input type="checkbox"/> Purchase orders OR <input type="checkbox"/> Payroll records		<input type="checkbox"/> We do not	

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Section 3 - Fiscal Compliance - Other Program Fiscal Requirements

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	Recommended Evidence	Evidence Upload(s)	Technical Assistance	LEA Comments ( <i>Optional - 50 words or less</i> )
			evidence to meet this indicator. <input type="checkbox"/> We would like to request technical assistance on this indicator.	